

# ROSELEA & CARLINFORD OVALS – PACK-UP INSTRUCTIONS

## Roselea Oval

Last senior game to:

- Pack Box nets into the field bin. Venues if there will assist in Box nets ropes
- Place corner flags onto the field bin
- Bring the field bin into the clubhouse
- Roll up ropes and carry pigtailed into the clubhouse

**Mini Fields – Carlo 5, 6, 7, 8 & 9 - (Marked on Roselea 1 this season)**

- Bring folded goals and field flags down to the clubhouse
- Place on the wall under the TV (goals may be placed in the new rack system)

**Carlo Fields 1, 2 & 3 (Larger Fields)**

- A field bin will be allocated near each field's goal posts
- Last game to:
  - Put nets and corner flags into the bin
  - Bring the bin to the clubhouse
  - Roll up ropes and carry pigtailed to the clubhouse

**Field 4 – 5 x 2m Portable Goals- (Marked on Carlo 2 this season with 5 x 2 Goals kept at Light pole # 6 nearby.. )**

**Pack-up:**

- Place nets in Field Bin marked **2-4**
- Carry goals back to the light pole marked **6** (high school side)

**Note: Occasional Set-up (when required after a Carlo 2 game):**

- If this is a scheduled situation after first set up is completed and game on Field 4 starts later:
- Last game on Carlo 2 must:
  - Pack their goal nets into Bin **2-3**
  - Reallocate corner flags to Field 4
- Teams playing on Field 4 must:
  - Bring metal goals to Field 4
  - Set up nets from Bin **2-4**

# Harold West

Last senior game to:

- Pack nets into the field bin - Venues will assist in Box nets ropes
  - Place corner flags onto the field bin
  - Bring the field bin and leave in front of Canteen or Side Rolladour of storage room
  - Roll up ropes and leave in front of Canteen or Side Rolladour of storage room.
  - Bring Reserves Chairs plus Marquis and leave in front of Canteen or Side Rolladour of storage room.
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## Ground Marshals

- Assist with Mini and Junior matches to ensure smooth operations and address any issues during games
  - Remind teams when they are the final match and responsible for pack-up
  - Prompt the last teams on Carlo 2 to assist with setting up Field 4 when required
  - Meet and guide teams on Field 4 setup as needed
  - Remain available to answer questions and provide direction and support while on the grounds and ensure relevant fields involved have packed and been brought to clubhouse
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## Venues – Set-Up & Pack-Up Responsibilities & Communication effort

### Set-Up:

- Fields and ropes set up at the start of the day

### Pack-Up:

- Venues team arrives near/after the final gametime of completion, to store all equipment that must be returned by the last Teams to the clubhouse -
- Venues will when there will assist in Box nets ropes on Roselea 1 & Harold west fields

### Important Reminder

Pack-up often occurs late in the day, close to dark. Please remind the last teams to **pack up immediately after their game before post-match meetings**. This is important for safety, as staff may be waiting at the clubhouse to complete final pack-up duties.